

# **GUIDELINES FOR APPLICANTS FOR 2016 JAPAN GOLF TOUR ORGANIZATION QUALIFYING TOURNAMENT (TOUR TOURNAMENT AND CHALLENGE TOURNAMENT)**

Japan Golf Tour Organization Qualifying Tournament is a tournament that will be held to determine the eligibility of each applicant and rankings of each player for tour tournaments and challenge tournaments organized and held by Japan Golf Tour Organization (JGTO) in 2017.

**\*This application document was originally written in Japanese entry form and was translated for your convenience only. The Japanese version shall be used as the primary document.**

This Tournament is composed of the following four stages:

<b>First Qualifying Stage</b>	<b>(54 Holes Scheduled)</b>
<b>Second Qualifying Stage</b>	<b>(72 Holes Scheduled)</b>
<b>Third Qualifying Stage</b>	<b>(72 Holes Scheduled)</b>
<b>Final Qualifying Stage</b>	<b>(108 Holes Scheduled)</b>

This Tournament will be held in accordance with the Qualifying Tournament Regulations prescribed by JGTO.

All applicants must make sure to carefully read these guidelines and the Qualifying Tournament Regulations which are provided on the JGTO home page (<http://www.jgto-qt.jp/download.html>) prior to applying.

## Grooves and Punch Mark Rules

Players competing this Qualifying Tournament must play with clubs conforming to new “rules of grooves and punch marks “ (Page 198-201 in the Rules of Golf issued on January 1, 2016) by confirming with club makers on the legitimacy.

## Anti-Doping

JGTO conducts Doping Tests . This Qualifying Tournament will be subject to the Test.

## Etiquette and mannerism

Players shall abide by etiquette and manners and behave like respectable golfers and models of all golfers.

### (1) Attire and personal grooming

- ① Players must wear jacket or suit on the first day arriving at the Tournament venue and the final day of the Tournament leaving the venue.
- ② Shirts must have collars. Shirts similar to T-shirts with small collars are not permitted.
- ③ Shirts must be tucked in trousers.
- ④ Full length trousers must be worn. Shorts are not permitted even with high socks.
- ⑤ Wears with camouflaged design and cargo-pants with inflated pockets are not permitted.
- ⑥ Players shall gain an approval from JGTO in advance to wear new style shirts or trousers developed as golf wear by sports apparel makers.
- ⑦ Golf spike shoes shall not be changed except in the locker room.

- ⑧ Jeans, shorts, T-shirts, sandals, heelless shoes and any other attire unsuitable for the relevant location are not acceptable in club houses
- ⑨ Golf bags and valuables must be stored in the locker room at players' own responsibility.
- ⑩ Other than stipulated in ① through ⑨, players shall always pay attention to their attire and neat appearance.

(2) Smoking

Smoking (tobacco and the likes) is prohibited during rounds including on teeing grounds except the interval period between holes. Smoking (tobacco and the likes) during practice, at practice facilities and on greens is not permitted.

**1. FIRST QUALIFYING STAGE:**

Approximately 140 players are expected to participate at each venue for the First Qualifying Stage. The number of players who will advance to the Second Qualifying Stage from each site will be determined so that each site has the same ratio of participating players qualifying at each venue. The number of qualifiers to advance to the Second Qualifying Stage will be announced prior to the commencement of the Qualifying Tournament.

(1) Eligibility

- ① Those who participated in one of the JGTO Qualifying Tournament First Qualifying Stages held between 1999 and 2015.
- ② Those who received a signature and seal of the manager, whose golf course is a member of the Federation of Golf Course Managers of Japan.
- ③ Those who received a signature and seal of the manager whose practice range is a member of the Japan Golf Range Association.
- ④ Those who received a signature and seal of the manager whose practice range is a member of the Chubu Golf Range Association.
- ⑤ Those who received a signature and seal of the manager whose golf course is a member of the Shizuoka Golf Course Association.
- ⑥ Those with the Japan Golf Association (JGA) handicap index of 3.0 or less, or those with 3.0 or less based on the handicap index of the USGA or a national golf association from another country. (Proof of certification of the player's official handicap is required along with the entry form.)
- ⑦ Those who were members of golf clubs of Japanese high schools for at least three (3) years, or those who were golf club members of Japanese universities and were members of the Japan Student Golf Association for at least four (4) years. Recommendations signed by the coaches or persons who represent the clubs are required.
- ⑧ The PGA of Japan members who currently hold instructor licenses.
- ⑨ Other individuals who have been approved by JGTO.

(2) Dates and Venues

- Date: From Tuesday, August 2 to Thursday August 4, 2016 (3days)  
Designated Practice day: Monday, August 1, 2016 (1day)

- ① TOSHIN Princeville Golf Course (Mie)  
Tel: 059-279-3088

- Date: From Tuesday, August 16 to Thursday, August 18, 2016 (3 days)  
Designated practice day: Monday, August 15 (1 day)

- ② Boso Country Club, Boso Golf Course East Course (Chiba)  
Tel: 0475-43-0111

(3) Format

- ① 54 holes stroke play (18 holes on each day for 3 days).
- ② After 54 holes, leading players from each venue will proceed to the Second Qualifying Stage.
- ③ The number of players who will proceed to the Second Qualifying Stage will be determined based on the ratio of participants at each venue and an announcement will be posted on the notice board located at each venue prior to the commencement of the tournament.
- ④ In case of ties, results of the 3<sup>rd</sup> round scores shall be used. If the 3<sup>rd</sup> round scores cannot break any ties, the 2<sup>nd</sup> round score will be used and after that the 1<sup>st</sup> round scores then the 3<sup>rd</sup> round 18<sup>th</sup> hole score, 17<sup>th</sup> hole scores and so on will be used as a tiebreaker.

**2. SECOND QUALIFYING STAGE:**

Approximately a total number of 1,000 players are expected to participate in the Second Qualifying Stage. Approximately 100 players are expected to participate at each venue for the First Qualifying Stage. The number of players who will advance to the Third Qualifying Stage from each site will be determined so that each site has the same ratio of participating players qualifying at each venue. The number of qualifiers to advance to the Third Qualifying Stage will be announced prior to the commencement of the Qualifying Tournament.

(1) Eligibility

- ① Those who successfully passed the First Qualifying Stage for 2016.
- ② Those who participated in the 2015 JGTO Qualifying Tournament Second and Third Qualifying Stages.
- ③ Those who participated in one of the JGTO Qualifying Tournament Second, Third and Final Qualifying Stages held between 1999 and 2014
- ④ Any tournament players who are members (who were qualified up to Year 1998.)
- ⑤ Any players approved and recommended by the Federation of Golf Course Managers of Eastern Japan.
- ⑥ Any players approved and recommended by the Federation of Golf Course Managers of Western Japan.
- ⑦ Any players approved and recommended by the Eastern Japan Golf Range Association.
- ⑧ Any players approved and recommended by the Western Japan Golf Range Association
- ⑨ Any players approved and recommended by the Shizuoka Golf Course Association.
- ⑩ Winners of the Japan Amateur Golf Championship and Japan Student Golf Championship held in 2016.
- ⑪ Champions of Japan Amateur Golf Championship and Japan Student Golf Championship or low amateurs of the Japan Open Golf Championships in the past 4 years up to 2015.
- ⑫ Overseas PGA members. (Both a recommendation letter from the representative of PGA and a PGA membership certificate are required.)

- ⑬ Three (3) players from top 10 of World Amateur Ranking as of June 13, 2016 who wish to participate.
- ⑭ Other individuals approved by JGTO

(2) Dates and Venues

- Date: From Tuesday, August 30 to Friday, September 2, 2016 (4 days)  
Designated Practice day: Monday, August 29, 2016 (1 day)

① Tomioka Club (Gunma)  
Tel: 0274-64-3311

② Arima Royal Golf Club Noble Course (Hyogo)  
Tel: 078-958-0121

- Date: From Tuesday, September 6 to Friday, September 9, 2016 (4 days)  
Designated Practice day: Monday, September 5, 2016 (1 day)

③ Sun Hills Country Club West Course (Tochigi)  
Tel: 028-665-4111

④ Sanyo Golf Club (Okayama)  
Tel: 086-954-2211

- Date: From Tuesday, September 13 to Friday, September 16, 2016 (4 days)  
Designated Practice day: Monday, September 12, 2016 (1 day)

⑤ Itsuura Teien Country Club (Fukushima)  
Tel: 0246-65-0011

⑥ Narayagy Country Club (Nara)  
Tel: 0742-93-0789

- Date: From Tuesday, September 27 to Friday, September 30, 2016 (4 days)  
Designated Practice day: Monday, September 26, 2016 (1 day)

⑦ Taiheiyo Club Sano Hill Crest Course (Tochigi)  
Tel: 0283-62-8111

⑧ Ono Toyo Golf Club (Hyogo)  
Tel: 0794-62-6881

- Date: From Tuesday, October 4 to Friday, October 7, 2016 (4 days)  
Designated Practice day: Monday, October 3, 2016 (1 day)

⑨ Shizu Hills Country Club (Ibaraki)  
Tel: 029-296-2111

⑩ Japan Classic Country Club (Mie)  
Tel: 0595-42-0050

(3) Format

- ① 72 holes stroke play (18 holes on each day for 4 days).
- ② After 72 holes, leading players from each venue will proceed to the Third Qualifying Stage.
- ③ The number of players who will proceed to the Third Qualifying Stage will be determined based on the ratio of participants at each venue and an announcement will be posted on the notice board located at each venue prior to the commencement of the tournament.
- ④ In case of ties, the results of 4<sup>th</sup> round shall be used to break the ties. If it is not determined by the scores of the 4<sup>th</sup> round, 3<sup>rd</sup> round, 2<sup>nd</sup> round, 1<sup>st</sup> round, 4<sup>th</sup> round 18<sup>th</sup> hole scores, 17<sup>th</sup> hole scores and so on will be used as a tiebreaker.

**3. THIRD QUALIFYING STAGE:**

Approximately a total number of 600 players are expected to participate in the Third Qualifying Stage. Approximately 100 players are expected to participate at each of the Third Qualifying Stage venues. The number of players who will advance to the Final Qualifying Stage from each site will be determined so that each site has the same ratio of participating players qualifying at each venue. The number of qualifiers to the Final Qualifying Stage will be announced prior to the commencement of the Qualifying Tournament.

(1) Eligibility

- ① Those who successfully passed the Second Qualifying Stage for 2016.
- ② Those who participated in the Final Qualifying Stage of the 2015 JGTO Qualifying Tournament.
- ③ Those who hold Priority Order Status (exempted status) effective for any one year of the past five (5) years (2011 to 2015).
- ④ Any winners of Tour Tournaments held in the past five (5) years (2011 to 2015).
- ⑤ Five (5) available players whose rankings are in the top 20 in 2015 PGA Tour of Australasia and who are willing to participate in the Final Qualifying Stage excluding the top three (3) players who are eligible to participate in the final Qualifying stage.
- ⑥ Five (5) available players whose rankings are in the top 20 in either the 2015 PGA Tour of South Africa and who are willing to participate in the Final Qualifying Stage, excluding the top three (3) players who are eligible to participate in the Final Qualifying Stage.
- ⑦ Five (5) available players whose rankings are in the top 20 in the 2016 Asian Tour Order of Merit as of July 11, 2016 and who are willing to participate in the Final Qualifying Stage, excluding top three (3) players who are eligible to participate in the Final Qualifying Stage.
- ⑧ Two (2) available players whose rankings are in the top 20 in 2015 One Asia Tour and who are willing to participate in the Final Qualifying Stage excluding the top One (1) players who are eligible to participate in the final Qualifying stage.
- ⑨ Nine(9) players from the 2nd to 10th on the final 2015 JGTO Challenge Tournament Official Money List. (Those who obtained Priority Order Status prior to the first reshuffling for 2016)
- ⑩ Top 30 players on the 2016 JGTO Challenge Tournament Official Money List as of October 22, 2016.
- ⑪ Other individuals approved by JGTO.

## (2) Dates and Venues

- Date: From Tuesday, October 25 to Friday, October 28, 2016 (4 days)  
Designated Practice day: Monday, October 24, 2016 (1 day)
  - ① Taiheiyo Club Mashiko PGA Course (Tochigi)  
Tel: 0285-72-8231
  - ② Golf 5 Country Sunny Field (Ibaraki)  
Tel: 0295-55-3232
  
- Date: From Tuesday, November 8 to Friday, November 11, 2016 (4 days)  
Designated Practice day: Monday, November 7, 2016 (1 day)
  - ③ Horai Country Club (Tochigi)  
Tel: 0287-37-4114
  - ④ Fuji Country Kani Club Kani Golf Course Shino Course (Gifu)  
Tel: 0574-64-1111
  - ⑤ Kumamoto Chuo Country Club (Kumamoto)  
Tel: 096-293-3300
  
- Date: From Tuesday, November 15 to Friday, November 18, 2016 (4 days)  
Designated Practice day: Monday, November 14, 2016 (1 day)
  - ⑥ JFE Setonaikai Golf Club (Okayama)  
Tel: 0865-66-4570

## (3) Format

- ① 72 holes stroke play (18 holes on each day for 4 days)
- ② After 72 holes, leading players from each venue will proceed to the Final Qualifying Stage.
- ③ The number of players who will proceed to the Final Stage will be determined based on the ratio and an announcement will be posted on the notice board located at each venue prior to the commencement of the tournament.
- ④ In case of ties, the results of 4<sup>th</sup> round shall be used to break the ties. If it is not determined by the scores of the 4<sup>th</sup> round, 3<sup>rd</sup> round, 2<sup>nd</sup> round, 1<sup>st</sup> round, 4<sup>th</sup> round 18<sup>th</sup> hole scores, 17<sup>th</sup> hole scores and so on will be used as a tiebreaker.

## 4. FINAL QUALIFYING STAGE:

Approximately 200 players are expected to participate in the Final Qualifying Stage.

### (1) Eligibility

- ① Those who successfully passed the 2016 Third Qualifying Stage.
- ② Those who carry JGTO 2016 Priority Order Statuses (exempted status) in the Tour Tournaments and who have lost their Priority Order Statuses (Official Money Ranking in 75 players) eligibility for the following year.

- ③ Ten (10) highest ranked players on the 2016 JGTO Official Money List who do not carry the Priority Order Statuses (Official Money Ranking in 75 players) effective for the following year. (Excluding players who did not play minimum required number of tournaments) will not be down the ranking.
- ④ Those who have the Tour Tournament qualification for 2016 (14)(those within the top 10 of the fall shuffle of the said year), and who did not acquire the priority order for the following year(who was within the prize money ranking of top 75).
- ⑤ Those who have the Tour Tournament qualification for 2016 (21)(who received the application of the special security system), and who did not acquire the priority order for the following year (who was within the prize money ranking of top 75).
- ⑥ Five (5) highest ranked JGTO players on the final 2016 JGTO Challenge Tournament Official Money List who had ranking positions effective until the first re-ranking shuffle excluding players who t hold the Priority Order Statuses (exempted status) for the following year.
  - \* Moving down due to the absence of a participant player is not applied.
  - \* Moving down due to duplication with the above-mentioned ① is not applied.
- ⑦ Those who have the tour member qualifications for the 2015-2016 season USPGA Tour or European Tour point ranking (in the USPGA Tour, FEDEXCUP point ranking up to the top 125th, in the European Tour, Race to Dubai ranking up to those within the top 110th.
- ⑧ Three (3) available players who are in the top 20 on the 2015 Australasia Tour Order of Merit and who are willing to participate.
- ⑨ Three (3) available players who are in the top 20 on either the 2015 Southern Africa Tour Order of Merit and who are willing to participate.
- ⑩ Three (3) available players who are in the top 20 on the 2016 Asian Tour Order of Merit as of July 11, 2016 and who are willing to participate.
- ⑪ One (1) available players who are in the top 20 on the 2015 One Asia Tour Order of Merit and who are willing to participate.
- ⑫ Other individuals approved by JGTO.

(2) Dates and Venues

Preliminary rounds:

- Date: From Thursday, December 1 to Sunday, December 4,2016 (4 days)

COCOPA RESORT CLUB Hakusan Village Golf Course  
Queen / King Course (Mie)  
Tel: 059-262-4011

Final rounds:

- Date: From Monday, December 5 to Tuesday , December 6, 2016 (2 days)

COCOPA RESORT CLUB Hakusan Village Golf Course  
Queen Course

Designated Practice day: Tuesday November 29 and Wednesday November 30, 2016

Contingent day for preliminary rounds: Monday, December 5, 2016

Contingent day for Final rounds: Wednesday December 7, or Thursday December 8, 2016 (1 day)

Note: Details on the use of contingent days will be announced at the venue of the Final Qualifying Tournament.

(3) Format

108 holes stroke play: 6 days 18 holes a day.

Preliminary rounds:

- ① 18 holes stroke play each day for 4 days, a total of 72 holes. There will be a cut at the conclusion of 72 holes and top 90<sup>th</sup> and ties may proceed to the final rounds.
- ② Two courses will be used alternately to play for the preliminary rounds.
- ③ The pairing for the first two rounds will be announced on the day prior to the first round at the venue. The pairing for the third and fourth rounds will be generally according to the order of finished results from the first two days, and will be announced at the venue.
- ④ After the conclusion of the preliminary rounds, ranking order and the eligibility will be determined on the final score by counting back from the last 18<sup>th</sup> hole of Queen Course and King Course

Final rounds:

- ① Only one venue will be used for the final two rounds. The pairing will be announced after 4 days of the preliminary rounds at the venue.
- ② The ranking eligibility to play on the 2017 JGTO Tour Tournament and JGTO Challenge Tournament will be determined according to the results after 108 holes obtained during the 6 days tournament and the players must be finished with the Tour Member Guidance.
- ③ To break ties, their rankings will be determined by the lower total combined stroke during the final two rounds they played. (5<sup>th</sup> and 6<sup>th</sup> rounds)
- ④ In case they are still ties, their rankings will be determined by the lower total stroke scores in the 6<sup>th</sup> round, then the lower 5<sup>th</sup> round scores, then the lower total of the 4<sup>th</sup> and 3<sup>rd</sup> round scores, and then the lower total of the 2<sup>nd</sup> and 1<sup>st</sup> round scores. Any tie breaker after that is a count back from the 18<sup>th</sup> hole lower scores of the 6<sup>th</sup> round.
- ⑤ Those who will be receiving priority ranking to play in the 2017 JGTO Tour Tournament will be the top 35 players.
- ⑥ If there is a tie within the top 35 players, the top 35 will be decided by a play-off.
- ⑦ The details of the play-off will be announced at the Final Qualifying Tournament venue.

(4) Note

- ① Practice rounds are allowed on designated practice days on the both courses; however, reservations must be made by telephone.
- ② Other information shall be announced at the Third Qualifying Stage or Final Qualifying Tournament venues.

**5. REGULATIONS:**

(1) Regulations:

The 2016 Japan Golf Association (JGA) Rules of Golf, 2016 JGTO Tournament Regulations and Local Rules will govern all tournaments.

(2) Entry fee:

1. First Qualifying Stage: 108,000 yen  
(inclusive of 8,000 yen consumption tax)



2. Second Qualifying Stage: 216,000 yen  
(Inclusive of 16,000 yen consumption tax)  
Note: Players who qualify from the First Qualifying Stage and wish to participate in the Second Qualifying Stage must remit 108,000 yen (inclusive of 8,000 yen consumption tax) to the designated bank account no later than August 26, 2016 The remittance slip with your name on it must be faxed or mailed to JGTO.
3. Third Qualifying Stage: 216,000 yen  
(inclusive of 16,000 yen consumption tax)  
(Excluding the players who passed the Second Qualifying)
4. Final Qualifying Stage: 216,000 yen  
(inclusive of 16,000 yen consumption tax)  
(Excluding the players who passed the Third Qualifying)

(3) Application acceptance period and application terms:

1. First Qualifying Stage: From Tuesday, May 17, to Tuesday, June 14, 2016  
(Any application with the date of mailing indicated by the postmark on the envelope being June 14 will be accepted.)
2. Second Qualifying Stage: From Tuesday, June 21, to Friday, July 15, 2016  
(Any application with the date of mailing indicated by the postmark on the envelope being July 15 will be accepted.)
3. Third Qualifying Stage: From Friday, August 19, to  
Friday, September 2, 2016  
(Any application with the date of mailing indicated by the postmark on the envelope being September 2 will be accepted.)
4. Final Qualifying Stage: From Monday, October 17 to  
Monday, October 31, 2016  
(Any application with the date of mailing indicated by the postmark on the envelope being October 31 will be accepted.)

Note 1: Applications will be accepted on a first come, first served basis delivered to JGTO after the date of acceptance of accepting applications. Any applications received prior to the first day of accepting applications will be deemed to have been received on the last day of accepting applications.

Note 2: The payment for the entry fee is accepted prior to the entry date.

Note 3: The deadline of the application for the Second Qualifying Stage eligibility category (1) ⑩ is Friday, September 2, 2016. (Any application with the date of mailing indicated by the postmark on the envelope being September 2, 2016 will be accepted)

Note 4: The deadline of the application for the Third Qualifying Stage eligibility

category (1) ⑤, ⑥, ⑦, ⑧ and for the Final Qualifying Stage eligibility category (1) ⑧, ⑨, ⑩, ⑪ is Friday, July 15, 2016. (Any application with the date of mailing indicated by the postmark on the envelope being July 15 2016 will be accepted.)

Note 5: The deadline for the Third Qualifying Stage eligibility category (1) ⑩ is Monday, October 24, 2016. (Any application with date of mailing indicated by the postmark on the envelope being October 24, 2016 will be accepted)

Note 6: The deadline for the application and payment of the entry fee for the Final Qualifying Stage eligibility category (1) ②,③,④,⑤ is 5 p.m. on Monday, November 28, 2016.

(4) How to apply to participate in JGTO Qualifying Tournaments:

Fill out the designated application form (**JAPANESE FORM**) with your full name, address, telephone number, e-mail address (if you have one), eligibility category number, preferred venues and a copy of the remittance slip attached on the back of the application form ( **the same form Downloaded or Photocopy is also accepted** ). Any applicant must use the supplied designated envelope and place the application form therein and send it by registered mail. Any applicants through the First Qualifying Stage category 1 (1) ⑥ must attach the original proof of their handicap on the back of the application form.

Note 1: If an official envelop is not available, a substitute envelop may be used with the attention to the JGTO QT Operation Committee.

Note 2: Make sure to give the full name of a person who is recommending you if you are required to give one.

Note 3: Each amateur must put their signature on the back of their application form.

(5) Dates & Venue Confirmation:

① The tournament date, venue, confirmation number will be issued after the respective entry deadlines are closed and a postcard will be mailed to you:

First Qualifying Stage: No later than July 1, 2016

Second Qualifying Stage: No later than July 29, 2016

Third Qualifying Stage: No later than September 23, 2016

② Basically the order in which the First, Second and Third Qualifying Stage applications are received and accepted will determine your first date and venue choices; however, your preference may not always be granted due to possible overcapacity problems. If the enrollment limit is reached at one venue, participants will be directed to other different venues. If the enrollment limit is reached at all the venues, participants may be directed to new venues that are not listed in these guidelines.

③ In principle, changing venues is not allowed after confirmation is issued.

④ The First and Second Qualifying Stage dates and venues will be determined according to the results obtained at each venue.

- ⑤ The decision of the venues will be made by JGTO for players who are qualified to the second qualifying tournament category (1) ⑩ and the third qualifying tournament category (1) ⑩ with a consideration for your preferred venue.
- ⑥ JGTO has the right to change and assign dates and venues.

(6) Remittance information:

**Mizuho Bank, Toranomom Branch**  
**Account Number: 2878532**  
**Name of Account Holder: Japan Golf Tour Organization**  
**Swift Code: MHCBJPJT**  
**Bank Address: 1-2-3 Toranomom Minato-ku, Tokyo 105-0001 Japan**

Note: If you remit from the outside Japan, a transfer commission is charged also at the bank there and the bank in Japan. Ask a bank there about the transfer commission and add the charge when you transfer your entry fee.

## 6. TOUR MEMBERSHIP:

Those who can receive the 2017 Tour Member qualifications are those who went onto the final rounds for the final qualifying tournament (up to 90th tie), and those who have completed the tour member guidance course. However, those who have become JGTO tour members after 1999, will be exempted from this year's guidance course. Those who correspond to the tour member guidance and have not taken the course will not be able to acquire the tour member qualifications. For the QT ranking, it will be the second place to the final qualifying tournament entrants (excluding abstainers and disqualified players). Also, depending on the ranking, the 2017 tour tournament qualification priority ranking will be attained.

## 7. TOUR MEMBER GUIDANCE:

This guidance is intended for the participants (up to 90<sup>th</sup> and ties) in the Final Qualifying Tournament finals. Those who attended this guidance will be registered as Tour Members for 2017.

- (1) Date: Wednesday, December 7, 2016( 1 day)  
 Note: The next day of the final round is generally reserved for the case of tournament extension.
- (2) Place: COCOPA RESORT CLUB Hotel Azalia  
 (6262, Kawaguchi, Hakusan-cyo, Tsu-shi, Mie)
- (3) Participants: The below tour member guidance participants will be those who have become JGTO tour members for the first time after 1999.
  - ① FINAL stage(only final round) qualifying players.
  - ② The top ranking players for the challenge tournament, and those who acquired the priority ranking for the following year tour tournament.
  - ③ Others, those who JGTO defined necessary to participate in the tour member guidance.(a few players)
- (4) Contents:
  - ① Rules, etiquette, manners and conduct
  - ② Tournament Regulations and entry procedure
  - ③ How to respond to interviewers

- ④ Physical and mental training techniques and methods
- ⑤ Others

(5) Note:

- ① Details will be announced at the venues during the JGTO Qualifying Tournament.
- ② JGTO will bear accommodation and meal expenses arising out of the attendance at the guidance session.
- ③ Attire: Players are required to wear a jacket or a shirt with collar. A casual style such as a T-shirt, jeans or sandals is not permitted.

## 8. WITHDRAWALS:

If any applicant (excluding players who passed each stage) decides not to participate in the JGTO the Second, Third or Final Qualifying Tournaments after submitting his/her application and the fee, the applicant must submit a notification of his/her withdrawal to JGTO containing his/her name, confirmation number and contact number before the deadlines below in order to obtain a refund. If the written notification is submitted before the withdrawal deadline, part of the amount paid will be refunded after 32,400 yen (inclusive of 2,400 yen consumption tax) being deducted. If the written notification is submitted after the deadline, only a half of the fee will be refunded. If an applicant plays before submitting a written notification or does not show up without notification, his/her entry fee will NOT be refunded.

Withdrawal Deadline:

First Qualifying Stage: 5 p.m. on Monday, July 25, 2016

Note: A player, after finishing the first qualifying tournament, wishes to withdraw from the second stage shall be refunded 54,000 yen, half of the entry fee, after deducting 4,000 yen consumption tax.

Second Qualifying Stage: 5 p.m. on Monday, August 22, 2016

Third Qualifying Stage: 5 p.m. on Monday, October 17, 2016

Final Qualifying Stage: 5 p.m. on Wednesday, November 23, 2016

## 9. SUBSTITUTIONS:

If a withdrawal occurs in the Second, Third or Final Qualifying Stages, we will attempt to fill in the spot with an applicable alternate in accordance with the Qualifying Tournament Executive Committee. After the conclusion of each Tournament of the First, Second and Third Qualifying Stages, the order of alternates will be determined for each venue by the count-back system (Format④). If withdrawals are submitted by players who have passed individual Stages, top ranking alternates from the same venues will fill in for them. If yet another withdrawal occurs, the Qualifying Tournament Executive Committee will determine whether an alternate can fill in for it and the priority order of venues to which the alternate can be directed will be determined by drawing, and a top ranking alternate will play at the venue with highest priority. It is the alternates' responsibility to contact JGTO to ask for his/her own alternate status.

\* Reallotment of spots will be done by 5:00 pm of the practice day (one day before the first round)

The number of alternates

First Qualifying Stage: 5 alternates at each venue.

Second Qualifying Stage: 3 alternates at each venue.

Third Qualifying Stage: 1 alternate at each venue.

#### **10. REGISTRATION AT THE VENUE:**

The participant must register at a designated location at each venue between 7 a.m. and 12 noon, one day prior to the tournament day,( except for the Final Qualifying Stage which will be announced later). Participants failing to register will lose their qualification to participate in the tournaments.

#### **11. CADDIE:**

Participants in this Tournament must have caddies to accompanying the players, starting with the practice day (regardless of whether they are personal caddies or house caddies). Players who are going to have personal caddies must fill in the caddie section of the prescribed form upon registration (except for the Final Qualifying Stage which will be announced later). Failure to fill in the caddie section will result in losing the qualification to use a personal caddie.

- (1) When arriving at the golf course, one must wear long pants, shirts with collar, and must wear shoes upon entry.
- (2) Personal caddies must wear flat-sole tennis shoes. (Spike shoes, spikeless shoes, soft spike shoes are forbidden)
- (3) Caddies (Male or Female) are expected to wear full length slacks. Jeans, T-shirts are not allowed. However shorts are allowed until provided that they wear regular socks hiding ankles. In this case caddies with shorts are not permitted in clubhouse restaurants. The color of slacks and shorts must be of mono-tone color such as black, dark blue, beige, khaki or white.
- (4) Player shall take all responsibility for any words or behavior of their caddies, and in case of violations, the players shall be punished (e.g. fine).
- (5) JGTO may order a caddie out whose behavior or language is considered inappropriate and decline his/her further registration in the tournament.

#### **12. TV, RADIO, PHOTOGRAPHIC, MOVIES, DOCUMENTARY FILM, INTERNET REPRODUCTION RIGHT:**

All Players who participate in tournaments shall grant and assign the right of publication, publicity and any other rights concerning likeness, character of players or intellectual property rights on the tournament to JGTO and grant JGTO to utilize them by any means (Including but not limited to television, radio, photographs, motion pictures, electronic media) and by any forms (Including but not limited to audio or visual recording, duplication, distribution and any public communication).

#### **13. SANCTION:**

JGTO may take punitive actions as prescribed below against any Qualifying Tournament participants (including players who applied but did not participate) for any of the following improper actions in accordance with the Qualifying Tournament Regulations also Japan Golf Tour Regulations:

- ① Any conduct which violates any of the JGTO Tournament Regulations
- ② Any conduct which violates any of the JGTO Qualifying Tournament Regulations
- ③ Any conduct which violates any of the Japan Golf Association Golf Rules and/or Japan Golf Tour Condition of Play and Local Rules
- ④ Any conduct which violates any of these guidelines
- ⑤ Default of participation in the Qualifying Tournament without due reason and/or abstain

- ⑥ Any players who use abusive language towards any contestants, gallery and/or tournament officials or who display undignified behavior.
- ⑦ Any improper conduct behavior which violates the honor and dignity of JGTO and/or the Qualifying Tournament
- ⑧ Any conduct which breaches any Governing Law, Authorization, Rules and Law (including any ordinance)

**14. NOTE:**

- (1) Applicants have a choice to select preferred dates and venue locations depending on their eligibility statuses.
- (2) Completeness of entry applications must be confirmed by the applicants themselves. JGTO is not responsible for any mail delivery services.
- (3) Individual participants must have insurance policies with Golfers Insurance.
- (4) Practice rounds shall be based on an one-ball rule and up to 2 shots are permitted when aimed greens including bunker shots.
- (5) Participants (including alternates) must register for the next qualifying stage at each Qualifying Tournament venue. Failure to register may result in disqualification.
- (6) Parings will be posted on the notice board located at each venue on the designated practice day. Each player must be responsible to confirm his/her own paring and tee time at the venue.
- (7) Each golf course will charge a special green fee for both practice and tournament rounds.
- (8) Players electing to play a practice round on a day other than the designated practice day must contact the golf course directly disclosing their names and obtain prior approval..
- (9) Participants are responsible for their own accommodation, transportation, meal and other expenses.
- (10) If an amateur elects to participate in the JGTO Qualifying Tournament, the individual must forfeit his/her amateur status in accordance with the JGA Golf Regulations. (See JGA Rules of Golf, Rule 2-2.)
- (11) JGTO may reject any applications containing errors or omissions or false information.
- (12) If the undersigned successfully qualifies and is accepted to become a JGTO member to participate in the Tour Tournament or the Challenge Tournament, he or she shall pay the necessary fees and dues.
- (13) Each non-resident, non-Japanese player must assign a guarantor who is a resident of Japan in good standing.
- (14) Non-Japanese players must accompany their interpreters to the venues.
- (15) JGTO reserves the right to make a decision in the event that an issue that is not covered in these regulations arises and/or any doubt about the interpretation of these guidelines arises.
- (16) JGTO will provide contestants' names, addresses and other personal information to Japan Golf Association, PGA of Japan, each tournament sponsor and each tournament operation company for the purpose of supplying tournament (Sponsor Exemption, Qualifying, Monday Tournament etc.)
- (17) A player under a compulsory education shall not be eligible for a Tour Member of JGTO.
- (18) An amateur golfer who wishes to obtain a QT ranking as a Tour Member for 2017 (Limited to qualifiers for the second qualifying tournament) must submit a written notice to JGTO of renouncing his or her amateur status by Tuesday, December 6, 2016 or by 5pm on the final day of the final qualifying tournament.  
An amateur golfer who participates in each stage as a qualified professional golfer must submit an application for relinquishing his or her amateur status at the time of the registration for the relevant tournament.

(19) No one is permitted to enter the courses except players as a rule. Personal caddies, coaches and trainers may be the exception. A player who wishes to accompany non-player staff is required to apply in advance for an approval of the tournament office. The player who applied for an approval shall be fully responsible for his or her coach or trainer.

**15. OFFICIAL DEEMED OFFICIAL**

Tournaments shall be deemed official in the following manner:

First Qualifying Stage

Tournament	Category	1R (18H)	2R (18H)	3R (18H)	Tournament Deemed Official
54H (3R)	1	o	o	o	o
	2	x	o	o	o
	3	o	x	o	o
	4	o	o	x	o
	5	o	x	x	o
	6	x	o	x	o
	7	x	x	o	o
	8	x	x	x	x

Second Qualifying Stage

Tournament	Category	1R (18H)	2R (18H)	3R (18H)	4R (18H)	Tournament Deemed Official
72H (4R)	9	o	o	o	o	o
	10	x	o	o	o	o
	11	o	x	o	o	o
	12	o	o	x	o	o
	13	o	o	o	x	o
	14	x	x	o	o	o
	15	x	o	x	o	o
	16	x	o	o	x	o
	17	o	x	x	o	o
	18	o	x	o	x	o
	19	o	o	x	x	o
	20	x	x	x	o	o
	21	x	x	o	x	o
	22	x	o	x	x	o
	23	o	x	x	x	o
24	x	x	x	x	x	

Third Qualifying Stage

Tournament	Classification	1R (18H)	2R (18H)	3R (18H)	4R (18H)	Tournament Deemed Official
72H (4R)	25	o	o	o	o	o
	26	x	o	o	o	o
	27	o	x	o	o	o
	28	o	o	x	o	o
	29	o	o	o	x	o

30	×	×	○	○	○
31	×	○	×	○	○
32	×	○	○	×	○
33	○	×	×	○	○
34	○	×	○	×	○
35	○	○	×	×	○
36	×	×	×	○	○
37	×	×	○	×	○
38	×	○	×	×	○
39	○	×	×	×	○
40	×	×	×	×	×

Final Qualifying Stage (Elimination Stage)

Tournament	Category	1R (18H)	2R (18H)	3R (18H)	4R (18H)	Provisional Date (18H)	Tournament Deemed Official
72H (4R)	41	○	○	○	○	-	○
	42	×	○	○	○	○	○
	43	○	×	○	○	○	○
	44	○	○	×	○	○	○
	45	○	○	○	×	○	○
	46	×	○	○	○	×	○
	47	○	×	○	○	×	○
	48	○	○	×	○	×	○
	49	○	○	○	×	×	○
	50	×	×	○	○	-	○
	51	×	○	×	○	-	○
	52	×	○	○	×	-	○
	53	○	×	×	○	-	○
	54	○	×	○	×	-	○
	55	○	○	×	×	-	○
	56	×	×	×	○	○	○
	57	×	×	○	×	○	○
	58	×	○	×	×	○	○
	59	○	×	×	×	○	○
	60	×	×	×	○	×	×
61	×	×	○	×	×	×	
62	×	○	×	×	×	×	
63	○	×	×	×	×	×	
64	×	×	×	×	-	×	

Note 1: In Categories 46 to 49 of the Tournament, 36 holes must be played in order for the competition to be deemed official for the first two rounds. In this case, if the final group has finished only halfway in the competition on the provisional day, the Qualifying Tournament Executive Committee may determine to use the day following the provisional day from a comprehensive point of view to complete the full 72 holes.

Note 2: In Categories 60 to 63 of the Tournament, the Qualifying Tournament Executive Committee may determine to use the day following the provisional day from a comprehensive point of view to complete the 36 holes if the final group has finished only halfway in the competition on the provisional.



Note3: If two courses are used in the Final Qualifying Stage and the number of holes to be played differs between the courses, the smaller number of holes shall be deemed to have been played.

Final Qualifying Tournament (Final)

Tournament	Category	1R (18H)	2R (18H)	Provisional Day (18H)	Tournament Deemed Official
36H (2R)	65	○	○	-	○
	66	×	○	○	○
	67	○	×	○	○
	68	○	×	×	○
	69	×	○	×	○
	70	×	×	○	○
	71	×	×	×	×

Note1: In Categories 68 and 69 of the Tournament, the Qualifying Tournament Executive Committee may determine to use the day following the provisional day from a comprehensive point of view to complete the full 36 holes(or play off) if the final group has finished only halfway in the competition on the provisional day.

Note 2: In Category 71 of the Tournament, the Qualifying Tournament Executive Committee may determine to use the day following the provisional day from a comprehensive point of view to complete the 18 holes(or play off) if the final group has finished only halfway in the competition on the provisional day.

○ : Tournament Deemed Official                      × : Tournament Deemed Unofficial

All scores of any tournaments deemed unofficial will be voided and tournaments will be rearranged and held at later dates.

**16. CONTACT:**

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